

**TRIPURA BOARD OF SECONDARY EDUCATION**  
**PANDIT NEHRU COMPLEX : GURKHABASTI**  
**P.O : KUNJABAN : AGARTALA : TRIPURA WEST**

No.F.2-2(231)/TBSE/2009

Dated, Agartala, 15<sup>th</sup> December, 2015

**NOTIFICATION**

It is notified for information of all concerned that as per the resolution adopted by the Governing Body of the Tripura Board of Secondary Education in its meeting held on 10-12-2015, the following modalities are laid down for self-inspection of evaluated answer script(s) in respect of Madhyamik, Madrasa Madhyamik, Madrasa Alim (Secondary), Higher Secondary, Madrasa Fazil Arts and Madrasa Fazil Theology (+2 stage) Examinations as conducted by the Tripura Board of Secondary Education :

- (1) Photocopy of evaluated answer script(s) may be obtained by the examinee concerned only for self-inspection, on submission of application to the Secretary, Tripura Board of Secondary Education in the prescribed format available in the website of Tripura Board of Secondary Education, and on payment of Rs.500/- (Rupees Five Hundred) only per answer script towards processing charges, provided that no application for photocopy of evaluated answer script(s) in respect of Practical papers, Internal Assessment-Project and Compulsory Additional Subject shall be entertained by the Tripura Board of Secondary Education.

The students who belong to BPL category will be required to pay Rs.200/- (Rupees Two hundred) only per answer script towards processing charges on production of authenticated certificate from the competent authority.

- (2) The application for photocopy of evaluated answer script(s) for the purpose of self-inspection has to be submitted within 25 (Twenty five) days from the date of publication of results of the concerned Examination to the Head of the Institutions from where the candidate appeared.

- (3) The Heads of the affiliated Institutions under Tripura Board of Secondary Education shall forward all such applications together with the money in the form of Bank Challan to the Secretary, Tripura Board of Secondary Education in a consolidated manner in a prescribed proforma available in the website of Tripura Board of Secondary Education, within 30 (Thirty) days from the date of publication of results of the concerned Examination.
- (4) Photocopy of the evaluated answer script(s) will be handed over to the concerned examinee for self-inspection ordinarily after 30(thirty) days and within 60(sixty) days from the last date of submission of such application, however, provided that -
  - a) Photocopy of evaluated answer script(s), which is/are not under Review, may be handed over to the concerned examinee for self-inspection within the time frame as mentioned above, and
  - b) Photocopy of evaluated answer script(s) which is/are under Review will be handed over to the concerned examinee for self-inspection only after publication of Review results.
- (5) The Examinee shall have to appear with original Admit Card for the concerned Examination on the specific date and time as may be intimated by the Secretary, Tripura Board of Secondary Education to take delivery of the photocopy of the evaluated answer script(s) for self-inspection to acknowledge the receipt of the same in the prescribed proforma.

Self-inspection has to be made observing silence at the office of the Tripura Board of Secondary Education, Agartala and no query shall be made to the authorised officer or others or they shall not be put under any sort of duress.

- (6) After self-inspection is completed, a certificate to the effect of completion of the self-inspection shall be issued by the authorized officer and that shall be received by the person who asked for self-inspection after putting signature on the same copy as shall be furnished by the authorized officer. The supplied photocopy of the evaluated answer script(s) shall have to be returned to the authorized officer immediately after self-inspection.

- (7) One person may be allowed to assist the Examinee during self-inspection except the persons who are/were engaged with Evaluation Process of Tripura Board of Secondary Education. In no circumstances more than one person shall be allowed to assist the person requiring self-inspection.
- (8) The authorized Officer of the Tripura Board of Secondary Education before placing the required evaluated answer script(s) shall have the right to conceal the identity of the Examiner/Scrutiniser/Head Examiner.
- (9) The Examinee requiring self-inspection or the person assisting the Examinee shall not be allowed to carry any pen or writing materials, camera or any electronic devices such as Mobile Phones, any eatable or drinking products, or any other instruments or materials during the self-inspection.
- (10) The authorized officer shall have the authority to depute as many as persons required for smooth proceeding of self-inspection. The entire proceeding may be video-graphed by the authorized officer without taking any consent of the persons requiring self-inspection or the person who has been permitted to assist the persons requiring self-inspection.
- (11) In supersession of earlier Notification of even number dated 21<sup>st</sup> May, 2012, this Notification shall come into effect from 2016 Examinations.

SECRETARY