

**TRIPURA BOARD OF SECONDARY EDUCATION**  
**P.O: Kunjaban, Agartala, Tripura West, PIN: 799 006**

**FORM OF APPLICATION FOR DUPLICATE/  
TRIPPLICATE CERTIFICATE**

To  
 The Secretary,  
 Tripura Board of Secondary Education,  
 Nehru Complex, Gurkhabasti,  
 P.O. : Kunjaban, Agartala,  
 West Tripura.

Through the Headmaster/ Headmistress,  
 \_\_\_\_\_ School,  
 \_\_\_\_\_

**In case of loss/theft of  
 Original document,  
 Police General Diary**

No. \_\_\_\_\_  
 dated \_\_\_\_\_

Signature of  
 the Officer-in-Charge of  
 the Police Station with seal

Sir,

I have the honour to request you to issue **Duplicate / Triplicate Certificate** in my favour in respect of the following examination as the original/ duplicate one has been lost/ stolen / damaged / destroyed.

1. Sri / Smt. \_\_\_\_\_  
 S/ O, D / O \_\_\_\_\_  
 appeared / passed the \_\_\_\_\_ Examination  
 held in the month of \_\_\_\_\_ of the year \_\_\_\_\_ with  
 Roll \_\_\_\_\_ No. \_\_\_\_\_ Centre \_\_\_\_\_  
 from \_\_\_\_\_ school as a Regular / Cont. /  
 Spl. / Single-subject / External candidate and placed in the \_\_\_\_\_ division.

An amount of Rs. \_\_\_\_\_ has been paid as per Challan of T.B.S.E. \*  
 bearing No. \_\_\_\_\_ dated \_\_\_\_\_.

I do also hereby undertake to return the duplicate/triplicate to the authority of TBSE if the original is found.

Yours faithfully,

Dated \_\_\_\_\_

Encl:

1. Bank Challan,
2. Xerox copies of Admit Card & Marksheet.
3. A Photograph of the Candidate (Stamp size)

Full signature of the candidate  
 (in English)  
**Address (with Police Station) :**

**Signature with Seal**

**Headmaster / Headmistress of School**

\* Rs. 5/- (Rupees Five) only may be added with the Fees in the Challan.