

MIS FORMAT
(To be submitted with Application Form)

1. Full Name of the Student(in English)

2. Address for communication

District _____

Pincode _____

Gender(Male/Female)	
Category(ST/SC/OBC/Gen/PH)	
Stream(Science/Arts/Commerce)	
Aggregate marks obtained in H.S. Exam	
Percentage of Marks	
Total Annual Income of the Family	
Students E-mail ID	
Mobile No.	
Course/Branch	

3. Particulars of Savings Bank Account of the Candidate :

a) Name of the Bank _____

b) Name of the Branch _____

c) Bank Account No. _____

d) Bank Code No. _____

e) IFSC Code No. _____

4. Aadhar Number _____

5. Date of Birth _____

6. Name of Father/Mother/Guardian _____

7. Land Phone No.(with STD code), if any _____

8. Name of the present Institution _____

9. Address of the Institution _____

Dist _____ State _____

E-mail ID of Institution _____

Phone No. with STD Code _____

.....
(Signature of the Student)

INCOME AFFIDAVIT

Declaration of income of Parent/Guardian for the year (ending on 31st March, - - -) {Enter relevant year} for purposes of scholarships granted under the "Central Sector Scheme of Scholarship for College and University Students".

I, _____ son/daughter
of Shri/Smt _____
presently _____ residing _____ at _____

_____ solemnly affirm and say as follows:-

1. That my _____ son/daughter/dependent Shri/Kumari _____ who has been provisionally selected in _____ under the "Central Sector Scheme of Scholarship For College and University Students", is studying in _____
(here give the name of institution)
2. That my annual income in the preceding year ending the 31st March, - - - - is Rs. _____ as per details furnished in the Scheduled here under written, I also affirm that particulars of property held by me is as shown in the Schedule and that I have correctly indicated the amount on various taxes/cesses and land revenue paid by me. I make myself personally responsible for the accuracy of the facts and figures furnished
3. That the statements made in the foregoing paragraphs are true to my knowledge.
4. That I further undertake that in the event of the particulars given in this declaration being found false, I shall refund to the President of India DOUBLE the amount of the scholarship to the said scholar(s) and the Government's decision on whether the declaration of particulars is false shall be final and binding on me.

Signature

Name in full

To be signed in the presence of Notary Public or a Magistrate/1st Class Magistrate Executive/ Revenue Officer/ who would also affix his signature and seal.

SCHEDULE

Extent of Land held and Income	(a) Independently as owner	(b) Jointly as owner	(c) Independently as tenant
(i) Area			
(ii) Village			
(iii) Survey No.			
(iv) Land Revenue Assessment			
(v) Annual Income	Rs. _____	Rs. _____	Rs. _____

II Property held and income (Houses, Shops, Buildings, House sites etc.)

- (a) House No. _____
- (b) Street/Road _____
- (c) Village/Town/City _____
- (d) Area of Site _____
- (e) Rent derived if any _____
- (f) House Tax Rs. _____

- (a) Sanitary cess or other Rs. _____
- (b) Net Annual Income Rs. _____

Whether the whole or part of land has been given out to tenants. If 'yes' particulars.

III Income from Shops :

- (i) Address of shop _____
- (ii) Nature of trade _____
- (iii) Sales Tax, Income Tax paid Rs. _____
- (iv) Licence No. _____
- (v) Annual Income Rs. _____

- IV Salaries Drawn, by self / spouse :
- (i) Name of the Employer _____
- (ii) Office/Unit in which working and designation _____
- (iii) Address of Office _____
- (a) Annual Basic Pay for ---- (Year) without deduction of Income Tax Rs _____
(Certificate from the employer/Income Tax Authority/Revenue Authority may be attached)
- (b) Special Pay/Bonus. Rs _____
- (c) Deputation allowance and honoraria including NCC honoraria Rs _____
- (d) Total of (a), (b) and (c) Rs _____
- (e) Amount of contribution to Provident Fund Rs _____
- (f) Payments towards LIC/CTD Rs _____
- Total of (e) and (f) Rs _____

V In case of Govt. Servants, Certificate may be given that you do not belong to 'creamy-layer', as per extant govt. instructions.

VI Other benefits like house rent allowance, free house and other perquisites _____

VII Other source of Income :

- (i) Income from subsidiary industries part-time occupation Rs. _____
- (ii) Amounts drawn as wages Rs. _____
- (iii) Any other Income Rs. _____

VIII Annual income of wife/husband and of the Scholar's Income from any source Rs. _____

- (a) Annual Basic Pay for ----(Year) without deduction of Income Tax Rs _____
(Certificate from the employer/Income Tax Authority/Revenue Authority may be attached)
- (b) Special Pay/Bonus. Rs _____

- (c) Deputation allowance and honoraria including NCC honoraria. Rs _____
- (d) Total of (a), (b) and (c) Rs _____
- (e) Amount of contribution to Provident Fund Rs _____
- (f) Payments towards LIC/CTD Rs _____
- (g) Total of (e) and (f) Rs _____

Signature of Parent/
Guardian of the Scholar

N.B.

- (1) Total income of the family should include income only of father & mother of the Scholar and of no other members though they may be earning.
- (2) If father is dead, mother's income will be shown along with the income, if any, in the Scholar own name from shares, property etc.
- (3) If both father and mother of the scholar are deceased the income, if any, in the scholar's name only will be shown, and not the income of the guardian who may be supporting the scholar.
- (4) Income for the purpose of Means Test is defined as under:-
 - (a) In the case of salaried class, basic pay plus income if any from other sources and would not include allowance like Dearness Allowance, City Compensatory Allowance etc.
 - (b) In the case of income from source liable to income tax, income computed (after deduction for rebate able items) for the purpose of assessment of income tax, as per Income Tax Rules for the year.
 - (c) In the case of income not liable to income tax, such as income from Agriculture, etc. the net income that is arrived at after deduction expenditure incurred for earning that income.

**GOVERNMENT OF INDIA
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF HIGHER EDUCATION**

**CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY
STUDENTS
STATEMENT OF PARTICULARS**

Note:

1. Statement of Particulars, Income Affidavit and Joining report duly filled in should be handed over to the Head of the Institution, where the student has joined UG course. The Head of the Institution will forward it, to the Secretary, Senior Secondary Board / Registrar of University after attestation of Photo and Joining report.
2. Each item should be read carefully before the form is filled. No change will be permitted after it has been submitted. If any entry is found to be incorrect the scholarship, if awarded, is liable to be cancelled forthwith.
3. Incomplete statement or statement received after the prescribed date will not be considered.
4. Students may ensure that the completed Forms are forwarded by the Head of the Institution in time.

Recent Color
Photograph of the
Applicant attested and
stamped by Principal of
School/Institution where
student is presently
studying

1.	Name of the Candidate (In block letters) (As per Class XII Certificate)	
2.	Date of Birth (DD/MM/YY) (As per Class X Certificate)	
3.	Sex : Male / Female	
4.	Category: SC/ST/OBC/ General : [Pl. attach proof] Physically Handicapped [Pl. attach proof]	
5.	Details of Father / Guardian/husband as the case may be	
	a	Name
	b	Permanent Home Address
		Pin:
	c	Profession / Designation with address
6.	Details for Communication	
	a	Address for Correspondence
		Pin:
	b	Tel No. with STD Code

	c	Mobile No.	
	d	E Mail ID	
7.	Whether father/guardian is a citizen of India.:		YES/NO
8.	Total annual income of both parents/guardian or husband's income in case of married unemployed girl student. An income affidavit as per Annexure-III should be attached in support.		Rs.
9.	Particulars of School/Institution last attended Class XII		
	a	Name of School/Institution	
	b	Date of entry (DD/MM/YY)	
	c	Date of leaving (DD/MM/YY)	
	d	Remark, if any (IF THIS SPACE IS NOT SUFFICIENT SEPARATE SHEET MAY BE ATTACHED)	
10.	Details of Class XII Examination passed by the Candidate:		
	a	Name of the Examination passed	
	b	Roll Number	
	c	Year of Passing	
	d	Name of the Board which conducted the examination passed by the candidate together with its headquarters.	
	e	Total aggregate marks obtained in the examination (in First five subjects)	
	f	Percentage of marks obtained in aggregate	
11.	Is the candidate in receipt of any other scholarship from State Government or other institution or person		Yes / No
	If Yes, particulars should be given including the monthly rate and date from which the scholarship is being drawn.		
12.	Particulars of Savings Bank Account of the Candidate		
	a	Account Number	
	b	Name and Address of the Bank	
	c	Bank Code Number	
	d	RTGS:NEFT:IFSC Code (11 digit Code of the Bank)	
13.	List of Enclosures sent with this statement (without enclosures application will not be considered)		
	a	Income Affidavit (Annexure-III)	
	b	Attested Copy of Marks Sheet of Senior School Certificate Examination 2008 of CBSE	
	c	Attested Copy of SC/ST/OBC Certificate	
	d	Joining Report (Annexure-V)	

- | | |
|-----|---|
| 14. | Certified that the statement made by me in this form is correct.
I declare that in case I am selected for a scholarship. I shall devote my full time to the course of study, and that I shall not receive another stipend/scholarship from any other source. |
|-----|---|

Signature of candidate

Place

Date:

CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS

JOINING REPORT

1. This is to certify that Shri/Smt./Kumari.....
S/o, W/o, D/o Shri/Smt..... who has passed the
Higher Secondary (+2 Stage) Examination held in March/April 20..... conducted by the Tripura
Board of Secondary Education, Agartala with Roll No. and has been
granted admission in this institution on the..... day of..... for the
..... course. He/She has started attending
the First year class with effect from....., 20.....
2. The completed Statement of Particulars (Annexure-IV) and the Income Affidavit Form
(Annexure-III) are also enclosed

Principal,
Seal of the Institution
Telephone No. with STD Code

To

The Secretary, Tripura Board of Secondary Education,
Gurkhabasti, Agartala.
